

**Woods Hole Sea Grant
2020-2022 Pre-proposal Format**

Deadline for Submission: 4:30 pm EST on Friday, February 22, 2019

Guidelines:

Summarize in 2 pages your research idea and include:

- ❖ Project Title
- ❖ P.I.(s), Department, Institution, Mailing Address, E-mail
- ❖ Rationale for Project including Innovativeness
- ❖ Project Description and Methods
- ❖ Alignment with Woods Hole Sea Grant Focus Areas
- ❖ Engagement Plan
- ❖ Estimated Duration of Project (1 or 2 years)
- ❖ Budget – Federal Request and Cost Share for each year

Although an itemized and detailed budget does not need to be submitted with the pre-proposal, the budget for the federal request and cost share should be approved by the home university or institution. Sea Grant proposals require a match of \$1 of non-federal funds for every \$2 of federal funds requested.

Formatting:

Single space, Times New Roman, no smaller than 11 point font, and right margin should not be justified. Each page should have 1-inch margins all around.

Submission:

Send pre-proposal in pdf format no later than the deadline above to seagrant@whoi.edu.